

REPORT OF LOCAL 21, IBEW GRIEVANCE
Avaya

UNIT # _____ DATE ____/____/____ GRIEVANCE # _____

UNION STEWARD GRIEVANT: COMPANY REPRESENTATIVE

Name _____ Name _____ Signature _____

Dept. _____ Title _____ Date ____/____/____

Location: _____ Home Phone _____

Work Phone _____

Grievance originated by: ____ Individual* ____ Group ____ Union Rep.

*(If individual what is Grievant's hire date ____/____/____)

General Classification of Grievance-

- | | | | |
|---------------------|--------------------------|--------------------------|------------------------|
| ____ Absence Pay | ____ Distress Pay | ____ Promotion | ____ Vacation |
| ____ Contract Work | ____ Holiday Pay | ____ Shift Prof. | ____ Work Conditions |
| ____ Demotion | ____ Mgmt vs. Craft Work | ____ Suspensions | ____ Work Jurisdiction |
| ____ Discrimination | ____ Overtime | ____ Temp. Supvr. | ____ Work Schedule |
| ____ Dismissal | ____ Premium Pay | ____ Transfers & Details | ____ Other |

Agreement /Contract Violations if applicable Article _____ Sec. _____

IMPORTANT: ALL INFORMATION REQUESTED ABOVE MUST BE COMPLETED BEFORE PROCEEDING TO NEXT SECTION.

State what action caused this grievance. Also attach any supporting documents, letters, notes, that are relative to this case.

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GRIEVANCE # _____

What action did the Company take.(Include copies of any supporting documents)

Date	Brief Summary
____/____/____	_____
____/____/____	_____

State Union's Position

Company's Position

Union demand for settlement:

If demand includes back pay, indicate name(s) of member(s) and work location, If a group or list include a copy of current seniority list

Name	Work Location
_____	_____
_____	_____

**IF GRIEVANCE INVOLVES DISCIPLINARY ACTION, COMPLETE PAGE 3.
IF GRIEVANCE DOES NOT INVOLVE DISCIPLINARY ACTION, GO TO PAGE 4.**

DISCIPLINARY ACTION : COMPLETE APPROPRIATE SECTIONS

Type of disciplinary action taken:

___ Suspension: length of suspension _____

___ Demotion: From title _____ to title _____ Date _____

___ Wage Progression Deferment: Length of Deferment _____

___ Dismissal: Effective Date (last date on payroll) _____

___ Other _____
(type)

Union notification:

___ Written ___ Verbal

Date ___/___/___ To _____ By _____

List progressive disciplinary action taken in sequential order.

Date	Attachment*	Brief Explanation
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Letters, Memos, etc; also, indicate grievance number for any disciplinary action which may have been grieved.

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GRIEVANCE # _____

Date	List dates of meetings, names titles and notes of management people Name & Title	Notes
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grievant's signature _____

Steward's signature _____

District level review: Date : _____

Union representatives

Company representatives

State any change in Union or Company positions:

Disposition: _____

To Business Representative _____
(Name) (Date)